

## Things to Ask Participants

1. After the Trip Coordinator has approved your outing, check the list serve, website, and GAM to make sure it is being advertised. Usually after one to two weeks of publicity, or one to three weeks before the trip, you will begin to get calls. These calls give you a chance to both describe trips and determine if the callers have the skills necessary for your trip. The success of your trip will depend on your skill as an Organizer. you do not have to take beginners on a more advanced trip, and in fact should not do so, since this will both endanger them and other participants. To help your callers decide whether they want to come and to help you decide if they have enough skills, we suggest that you do the following:

2. Give the callers a general description of the trip, including the following:

Days and dates	General skill level
Paddling time and duration	Number of participants
Special features and reasons for going.	Group size limits
Put-in and take-out times	Sign-up deadlines
Likely weather conditions	Special skill or equipment needs
Your experience	

3. Ask about their skill levels:

Months or years experience	Sea kayaking and whitewater education
Number of trips in singles	Wet exit experience
Experience in wind, waves, surf and currents	Classes with recognized instructors.
First aid training or special outdoor skills	

4. Write their name down on the trip roster on the back of the trip report and determine if they want to carpool. Make a waiting list if you run out of room.

5. Describe the details of the trip:

- Put-in and take-out times.
- Meal plans
- Whether you will send out a mailing before the trip.
- Standard equipment requirements.
- Special Equipment requirements.

6. Encourage participants to call you in advance if they cannot attend. No shows who don't call in advance may lose priority on future trips.